Self-assessment Template 1

1. Am I doing what I like, something that I’m good at? Why/ why not?

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1. What do I like most about my work?

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1. What do I dislike about my work and why?

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1. Have I reached my objectives in the last year?

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1. What objectives didn’t I reach last year and why?

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1. Do I procrastinate or am I being perseverant with achieving my goals until they are complete? Details.

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1. Are the services I provide of best quality, or can they be improved?

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1. What negative habits do I have that affect my efficiency?

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1. Am I being motivated by failure or is it making me quit?

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1. What is my relationship with my co-workers? Have I ever had unpleasant incidents and why?

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1. Are the decisions I make at work based on assumptions or on analysis and substantive data?

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1. If I were the beneficiary of my own services, would I be happy with them?

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1. How could I better manage my time and what habits can I change to be more efficient?

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1. What are the problematic tasks for me and what kind of help would I need in order to fulfill them?

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1. What are my goals for the next trimester and how could I complete them?

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